

**GROSSMONT COLLEGE  
CLASSIFIED SENATE MEETING  
MINUTES  
Friday, January 18, 2019  
1:30 p.m. – 3:00 p.m.  
ASGC Board Room (60-207)**

(Senate Bylaw 3.5.5: Any motion relevant to an agenda item may be carried by a simple majority of the quorum. A procedural motion proposed at a General Senate meeting requires a simple majority vote of the quorum to carry. A substantive motion proposed at a General Senate meeting shall be presented to the Senate as a written ballot no less than fifteen (15) working days after the General Senate meeting, and shall require a simple majority of those voting.

Quorum: half plus one of the currently elected officers. An office vacancy shall not be counted toward the total number in quorum.)

	<u>Executive Officers</u>		<u>Senators</u>		<u>Guests</u>
<input type="checkbox"/>	President – Bryan Lam	<input checked="" type="checkbox"/>	Tyler Dranguet	<input checked="" type="checkbox"/>	Brian Cantarini
<input type="checkbox"/>	Vice President – Elaine Adlam			<input checked="" type="checkbox"/>	Indira Soldana
<input type="checkbox"/>	Treasurer – Cindy Emerson			<input checked="" type="checkbox"/>	Nadia Cantorini
<input type="checkbox"/>	Secretary - <b>Vacant</b>			<input checked="" type="checkbox"/>	Vaunette Allen
				<input checked="" type="checkbox"/>	Diana Barajas
				<input checked="" type="checkbox"/>	Graylin Clavell

<b>BUSINESS</b>	
1. Welcome & Introductions	All in attendance introduced themselves.
2. Public Comment	No comment requested
3. Additions/Deletions to Agenda	Quorum not met - agenda discussion only
4. Review 01/04/19 Meeting Notes & Follow-up	Quorum not met – tabled until next meeting 02/01/2019
<b>NEW BUSINESS</b>	
5. New Employee Orientation	1/25/19-2: 30pm Due to governance handbook training Senate is unable to send someone to do new orientation. Bryan called for volunteers.
<b>GROSSMONT COLLEGE COMMITTEE REPORTS (will start in February)</b> <b>Placeholders for new governance committees. Committee reports to be divided up by dte for presentation</b>	
6. Budget	2 <sup>nd</sup> Thursdays from 3pm-4: 30pm
7. Classified Staffing Prioritization	TBA
8. College Council	4 <sup>th</sup> Thursdays from 3pm-5pm
9. Facilities*	1 <sup>st</sup> Wednesdays 9: 30am-11am
10. Planning and Institutional Effectiveness*	3 <sup>rd</sup> Fridays from 11am-12: 30pm

11. Professional Development*	3 <sup>rd</sup> Wednesdays from 2pm-3:30pm
12. Staffing	3 <sup>rd</sup> Thursdays 3pm-4:30pm
13. Student Success and Equity	2 <sup>nd</sup> Tuesdays from 1:30pm-3pm
14. Technology	4 <sup>th</sup> Mondays 11am-12:30pm
<b>INFORMATIONAL ITEMS</b>	
15. Caring Campus	<p>Caring Campus event happened last Friday. Second event . The first event was webinar. Dianna spoke about her experience. IEBC initiative for how classified can impact students. Dana – need to encourage for more representation at activity. Dana updated the group on Caring Campus taskforce meeting today. There was a suggestion at this meeting to make attendance mandatory. Graylin- focusing on quantity over quality. Need to assist people who are interested. Important to show results. Nadia – people used to not being valued... people are going to see that there is a change and classified is being valued.</p> <p>Bryan – 72 attended. 188 people on campus so our numbers are getting better</p> <p>Deanna – at break people left. We need ideas on how to encourage people to stay</p> <p>We also need to advertise that it is ok for people who didn't attend this session to go to next one</p>
16. CPD	Will be held March 25 <sup>th</sup> at Cuyamaca College. Bryan read out slogans. Message to be sent out by the district. Contact Cindy or Ryan if anyone has any ideas.
17. Guided Pathways	<p>Guided Pathways committee meets the 3<sup>rd</sup> Thursday of the month from 11.00 am-12.30 pm in the ASGC Boardroom. A Guided pathways website being is being developed. Dana to send link. A drafted action plan has been created. All 3 sites are now working together. Only one classified professional is on Guided Pathways committee (Dana Mints). Call out will happen for 2 more seats. A joint meeting with all 3 sites will occur next Friday between 9 – 1p. Discussion will be about doing a Guided Pathways summit. The committee had to do a chapter read "What Excellent Community Colleges Do". The plan is to make it a campus project.</p> <p>If anyone has any ideas or questions, contact Dana Mints</p>
18. Selection Criteria for Committees Review	Discussion regarding current criteria. Edits have been made.
19. Bylaws Committee Review	Those present were asked to review current draft and make edits.
20. Governance	Bryan encouraged people to attend governance handbook training January 25,2019 1p – 3.30p griffin gate
<b>CONSENT: Action Items</b>	
21. None	

<b>FOLLOW-UP</b>		
<b>Who</b>	<b>Item</b>	<b>timeline</b>
22. Working Ahead: <ul style="list-style-type: none"> <li>• Announcements – Appointments of new e-board members</li> <li>• Bylaws to be voted on February 1, 2019 after committee review</li> </ul>		
Next Meeting: Friday, February 1, 2019 – 1:30pm-3:00pm – ASGC Boardroom (60-207)		

***Committees are to establish norms***

In order to create valued outcomes, a commitment to participation, dialogue, and the pursuit of value in the form of useful output by all is necessary. It is acknowledged that there are power dynamics in a room. Work must be done to create the equitable and inclusive environment sought for effective and active participation. To do so, council\*/committee\* members will establish behavioral norms that include the following meeting rules of engagement, make use of meeting tools, and respect the roles of each member.

***Rules of Engagement***

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following rules:

- There is no rank in the room when at the committee table. All participants are treated as peers, both between constituencies and within constituencies.
- Speakers will be heard one at a time and without interruption. Participants will allow for moments of silence for thought and other viewpoints. In consideration of hearing all feedback, members should be mindful of how often and how long they speak.

Equity\* in consensus\* building means including diverse perspectives at all levels of the organization.

- Members will be engaged and contribute, and challenge ideas, not people. All meeting attendees will be respectful/civil in their comments, responses, and body language.
- Members will listen to others, and seek to focus on the merits of what is being said, while making a good faith effort to understand the concerns of others. Council\*/committee\* members are encouraged to ask questions of clarification.
- Each person reserves the right to disagree with any proposal and accepts responsibility for offering alternatives that accommodate individual interests and the interests of others.
- All members should be mindful of the language used in discussions\*, including use of "I" statements instead of "they" attributions to relate anecdotal evidence or experiences. Members are encouraged to use an asset-minded\* approach that focuses on what works and how something can be done. This is in contrast to a deficit-minded\* approach that focuses on the negative and why an initiative, idea, or project can't get done.
- All council\*/committee\* members will be aware of the purpose and responsibility of their committees. When issues arise in discussion\* that are not supported by the committee's charge, the chair\* will identify the proper council\*, committee\*, or constituency\* group leadership for review, and forward the issue for consideration.
- Once consensus\* is reached after deliberation, council\*/committee\* members will support the group's recommendation.